

**Fair Oaks Ranch Homeowners' Association**  
**November 6, 2018 7:00 p.m.**  
**Fair Oaks Ranch HOA Conference Room, 7286 Dietz Elkhorn**

- I. CALL TO ORDER** – Carolyn Knopf, President, called the meeting to order at 7:00 p.m. Directors attending were Frank Chesworth, Jonathan Cluck, Debra Grandjean, Beki Hutchison, Carolyn Knopf, and Ken Nichols. Tom Jaster, Kristen Koronczok, and Mike Saletta were not present. Guests attending were Charlan Beal, Nick DiCianni, Sara Federico, Jack Gatewood, Christine Graham, Cheryl Landman, Dee Anna and Mayor Garry Manitzas, Craig Matson, Al McDavid, Seth Mitchell, Richard Morris, Jim Roff, Al Schmidt, Debby Stephens, Gordon Taylor, and George Zachery.
- II. GUEST COMMENTS** – Craig Matson inquired about the amenities in the Parks Master Plan. Jack Gatewood commented on the commercial construction on the corner of Dietz Elkhorn and Fair Oaks Parkway. Richard Morris and Jim Roff asked about the purpose and validity of the meeting's executive session. Dee Anna Manitzas suggested that future October Board meetings be rescheduled to not overlap with National Night Out.
- III. APPROVAL OF MINUTES** – Beki Hutchison moved to approve the minutes for the October 1, 2, & 4, 2018 meetings with an amendment to add Board member names to the vote counts for motions. Frank Chesworth seconded. Ken Nichols and Jonathan Cluck abstained. Frank Chesworth, Debra Grandjean, Beki Hutchison, and Carolyn Knopf voted in favor. The motion passed.
- IV. REPORTS**
- A. President – A meeting was held with Dana Krone to discuss the Parks Master Plan survey. Carolyn Knopf offered to meet with other members as needed.
  - B. Parks and Trails – Installation of the Vestal Park rope structure will begin this month. Former Parks and Trails Chair, Roy Elizondo, has donated a book to the FORHA office commemorating the Pinta Loop Trail.
    - The Arbors Preserve – Meets and bounds are being finalized and contracts are not yet available for review. A special meeting will be called once the contracts are received.
  - C. Communications – Credit card functionality on the website has been successfully tested and will be available to residents for the 2019 dues. Volunteers are needed in updating the new resident welcome brochures.
  - D. Adopt-A-Highway – After two attempts to hold the event, the fall Adopt-A-Highway was cancelled due to issues with weather and mowing/tall grass. The next Adopt-A-Highway will be in January 2019.
- V. DISCUSSION/CONSIDERATION ITEMS**
- A. 2019 Nominating Committee – Beki Hutchison agreed to be the 2019 Nominating Committee Chair. Two more committee members are needed. The committee will be announced at the upcoming Annual Meeting.
- VI. ANNOUNCEMENTS**
- A. Annual Meeting – November 13, 2018 at 7:00 p.m., Cibolo Creek Community Church
  - B. Thanksgiving Holiday (*office closed*) – November 22 & 23, 2018
  - C. Peace Tree Lighting – November 25, 2018 at 6:00 p.m.
  - D. Visit with Santa – December 2, 2018 at 3:00 p.m., FORHA Office
  - E. Board Meeting – December 4, 2018 at 7:00 p.m., FORHA Office
- VII. EXECUTIVE SESSION**  
At 7:33 p.m., Carolyn Knopf moved that The Board of Directors adjourned for a closed executive meeting pursuant to Section 209.0051 of the Texas Property Code to confer with the association's legal counsel regarding the annual meeting and Board legal policies/procedures. Beki Hutchison seconded. Frank Chesworth, Debra Grandjean, Beki Hutchison, and Carolyn Knopf were in favor. Jonathan Cluck and Ken Nichols opposed. The motion passed 4 to 2.
- VIII. RECONVENE OPEN SESSION**

The Board reconvened into open session at 9:48 p.m. No motions were made in closed session. The President announced that a bylaw review committee will be created for a comprehensive review of the FORHA bylaws to be completed by March 31, 2019. The review will be conducted by a joint committee of three directors and three non-directors, plus a non-director committee chair. All non-directors shall be appointed by past presidents of FORHA. The joint committee will be set up no later than the January 2019 FORHA Board meeting.

The meeting adjourned at 9:50 p.m.

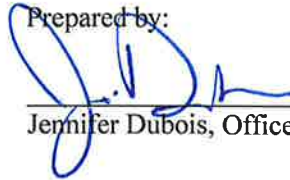
Submitted by:



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Frank Chesworth, Secretary

Prepared by:



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Jennifer Dubois, Office Manager