

Fair Oaks Ranch Homeowners' Association
February 5, 2019, 7:00 p.m.
Fair Oaks Ranch HOA Conference Room, 7286 Dietz Elkhorn

- I. CALL TO ORDER** – Carolyn Knopf, President, called the meeting to order at 7:07 p.m. Directors attending were Beki Hutchison, Frank Chesworth, Sara Federico, Debra Grandjean, Tom Jaster, Kristen Koronczok, and Gary Williams. Jonathan Cluck did not attend. Guests attending were Mayor Garry and Dee Anna Manitzas, Roy Elizondo, Wes and Geri Pieper, Jim Havard, Al Schmidt, Conrad Fothergill, Rick Morris, Cheryl Landman, Al McDavid, Mary L. Jaster, Deb Stephens, Jim Roff, Christine Graham, Nick DiCianni, Rich Nichols, Doug and Yvonne Duncan, and Julie & Jeff Jumper

Carolyn Knopf opened the meeting with a brief comment that the open meetings were for FORHA members only and this is being looked into going forward.

- II. GUEST COMMENTS** – Guests who made comments were Jim Harvard, Cheryl Landman, Al McDavid, Deb Stephens, Rich Nichols, and Doug Duncan. Roster of attendees is attached. The guest comments completed at 7:35 pm.
- III. APPROVAL OF MINUTES** - Beki Hutchison moved to approve the prior meeting minutes from the January 8, 2018 Board Meeting and the January 15, 2019 Special meeting as submitted. Tom Jaster seconded. The motion passed with 7 in favor and Gary Williams abstaining as he was not a member of the Board of Directors at the time of the January 2019 meetings.

IV. PRESIDENT'S REPORT

- A. Recognition of Ken Nichols –
Former Board Director, Ken Nichols, was recognized for his past service to the Board and the Community.
- B. Bylaws Review Project –
President Knopf indicated that the governance of the Committee still rests with the Board and that ground rules would be established at a special meeting prior to the next monthly Board meeting. She indicated that the committee can begin meeting while the governance is being finalized.

V. DISCUSSION/CONSIDERATION ITEMS

- A. Bylaws Review Project
1. Three attorneys were interviewed for consideration to be legal counsel on the By Laws Review Committee project. Scope of the interview focused on this project. Those interviewed individually in open session were Peter Kilpatrick, Amy McLin, and Suzy Rice. Interviews were completed by 8:30 p.m.
 2. Upon completion of the interviews Debra Grandjean introduced the following motion: Motion to vote on the legal counsel to be used on the By Laws Project. Beki Hutchison seconded the motion. Discussion: Beki appreciated the process to arrive at this point in the attorney vetting process. With no further comment, a vote was held. Motion passed with a vote of 8-0 in favor of Susan Rice to be counsel on the project.
 3. President Knopf appointed Directors Chesworth, Jaster and Knopf to be the three Board members on the By Laws review committee.

Director Koronczok had to leave the meeting at 8:50 pm.

VI. REPORTS

- A. Treasurer – Tom Jaster provided an update on assessment collections through January as well as funded and unfunded items for 2019. The Treasurer report was provided to all in attendance and will also be available on the FORHA website.
- B. Parks and Trails – Debra Grandjean indicated the Vestal Park arch swing will be installed on 2/6. It was paid for in 2018. There will be two public meetings held at Vestal Park on 2/16 and 2/23 with the landscape engineer to review the erosion project that is planned for 2019.
- C. Adopt-A-Highway – Sara Federico provided an update on the collection that occurred on 1/19/19. There were 19 volunteers that collected 46 bags of trash. All participants were sent a link prior to the project to review appropriate safety precautions as part of the project.

VII. ANNOUNCEMENTS

- A. President’s Day – February 18, 2019, FORHA Office will be closed
- B. Special Meeting – January 15, 2019, 7:00 p.m., FORHA Office

Motion to adjourn meeting was made by Beki Hutchison, seconded by Debra Grandjean. The motion passed 7-0. The meeting adjourned at 9:10 p.m.

Submitted by:



Frank Chesworth, Secretary

Prepared by:



Judy Bordman, Business Operations Manager