

Fair Oaks Ranch Homeowners' Association
April 2, 2019, 7:00 p.m.
Fair Oaks Ranch HOA Conference Room, 7286 Dietz Elkhorn

- I. **CALL TO ORDER** – Carolyn Knopf, President, called the meeting to order at 7:01 p.m. Directors attending were Secretary Frank Chesworth, Sara Federico, Debra Grandjean, Jonathan Cluck, Jonathan Lisenby and Gary Williams. Vice President Beki Hutchison and Kristen Kronczok did not attend. Guests attending were Wes Pieper (with proxy from Bob Sousa), Deb Stephens, Ken Nichols, Charlan Beal, Christine Graham, Craig Welenbach, Jim Havard, Joe Steen and Randy Horitz.
- II. **GUEST COMMENTS** – Guests who made comments were Ken Nichols, Charlan Beal, Christine Graham, Debby Stephens, Craig Welenbach, Jim Havard, and Joe Steen. Roster of attendees is attached. The guest comments completed at 7:19 pm.
- III. **APPROVAL OF MINUTES** - Debra Grandjean moved to approve the prior meeting minutes from the March 5, 2019 Board Meeting, Gary Williams seconded the motion and the motion passed with all in favor. Jonathan Cluck moved to attach a copy of the policy and procedure to the meeting minutes. This motion was tabled to be placed on the May meeting agenda. Jonathan Lisenby moved to approve the March 25, 2019 Special Meeting minutes with the correction that Jonathan Lisenby was appointed to the Board of Directors and not elected to the Board of Directors, Biff Chesworth seconded, and the motion passed with all but Jonathan Cluck in favor.
- IV. **TREASURER'S REPORT** – The Treasurer's Report was presented by the FORHA Business Operations Manager, Judy Bordman.
- V. **PRESIDENT'S REPORT**
 - A. President Knopf read a letter from a resident, Danielle Campbell
 - B. Bylaws Review Committee Update –
President Knopf announced the Bylaws Review Committee Members: Roy Elizondo, Rich Nichols, Buddy Preuss, Jonathan Lisenby, Carolyn Knopf and Biff Chesworth. President Knopf then updated the Board on the current status of the committees' progress.
 - C. Results of March 25, 2019 Executive Session – President announced that during the executive session on March 25, 2019, the Board clarified some outstanding personnel issues.
- VI. **REPORTS**
 - A. Parks & Trails – Debra Grandjean updated the Board of Directors on the status of the parks and plans for guided nature hikes.
 - B. Shred Day – Gary Williams announced that Shred Day was Saturday, April 6 at Van Raub Elementary. Director Williams then updated the Board of Directors on the plans for the event.
 - C. Adopt-a-Highway – Sara Federico announces that the next Adopt-a-Highway event is scheduled for Saturday, April 27 with a rain day set for May 4.
 - D. Insurance – Biff Chesworth updated the Board of Directors on the status of the 2019-2020 Insurance policies and premiums.
- VII. **DISCUSSION/CONSIDERATION ITEMS**
 - A. Approve budget to cover increase in insurance premiums – Secretary Biff Chesworth presented the Board with current information concerning the 2019-2020 Insurance premiums and asked the Board to approve an additional \$5,000.00 to be added to the original budgeted amount to cover the premiums, Jonathan Cluck moved to approve a total of \$32,000.00 be allocated for the 2019-2010 Insurance premiums, Debra Grandjean seconded. All were in favor and it was passed to Amend the 2019 Budget amount for Insurance premiums to \$32,000.00
 - B. Parks & Trails – A Business Case was presented by Debra Grandjean to allocate, from the Budgeted Project Amount for Vestal Park, \$6000.00 for a topographical and tree survey to be conducted. Debra Grandjean made the motion to approve the allocation of \$6,000.00 from the Park Project budget for the topographical map and tree survey, Sara Federico seconded the motion. The motion passed with all in favor.

- C. Approve revised Park rules – Debra Grandjean presented the Board with proposed changes to the Parks, Trails, & Common Property Rules. Debra Grandjean moved to approve the changes to the Parks, Trails, & Common Property Rules after amending the proposed changes to remove the last sentence in the redline edit of Rule No. 1. Jonathan Cluck seconded the motion. The motion passed with all in favor.

VIII. ADJOURNMENT

At 8:45 pm Sara Federico moved to adjourn, Jonathan Cluck seconded, and the motion passed with all in favor.

Submitted by:



Frank Chesworth, Secretary

Prepared by:



Judy Bordman, Business Operations Manager