

Fair Oaks Ranch Homeowners' Association
May 7, 2019, 7:00 p.m.
Fair Oaks Ranch HOA Conference Room, 7286 Dietz Elkhorn

- I. **CALL TO ORDER** – Carolyn Knopf, President, called the meeting to order at 7:00 p.m. Directors attending were Vice President, Beki Hutchison, Secretary Frank Chesworth, Debra Grandjean, Jonathan Cluck, Sara Federico, Kristen Koronczok, Gary Williams, and Jonathan Lisenby,. Guests attending were Wes Pieper (with proxy from Bob Sousa), Geri Pieper (who was asked to have a proxy at the next meeting), Dee Anna & Gary Manitzas, Deb Stephens, Ken Nichols, Charlan Beal, Christine Graham, Jim Havard, Nick DiCianni, Al Schmidt, Mary Lynn Jaster, Buddy Preus, Kimberly Roach and Simon Taylor.
- II. **GUEST COMMENTS** – Guests who made comments were Ken Nichols, and Christine Graham. Roster of attendees is attached. The guest comments completed at 7:20 pm.
- III. **APPROVAL OF MINUTES** - Debra Grandjean moved to approve the prior meeting minutes from the April 2, 2019 Board Meeting, Jonathan Lisenby seconded the motion and the motion passed with all in favor.
- IV. **TREASURER'S REPORT** – Kim Roach from Armstrong, Vaughan & Associates presented the audited financials and discussed them and the 2018 tax return with the board.
- V. **REPORTS**
 - A. Parks & Trails – Debra Grandjean updated the Board of Directors on the status of the parks and gave a timeline for the completion of the Vestal Park Drainage & Creek Project. Director Grandjean also introduced Simon Taylor who made a presentation to the Board for an Eagle Scout Project to construct a Wildlife Observation Blind in the Arbors Nature Preserve. Simon asked for funding of \$175 to cover the cost of drilling post holes for construction of the blind. Director, Jonathan Cluck move to accept the project as presented by Simon Taylor, Director, Jonathan Lisenby seconded, and the motion passed with all in favor.
 - B. Bylaws Review Committee – Carolyn Knopf and Buddy Preuss updated the Board as to the progress being made by the committee. A copy of the presentation has been posted to the FORHA website.
 - C. Shred Day – Gary Williams announced that Shred Day has been rescheduled for Saturday, June 1, 2019 at Van Raub Elementary.
 - D. Adopt-a-Highway – Sara Federico announced that at the May 4 Adopt-A-Highway event, there were 21 volunteers, 24 large bags of trash, 1 mattress and 58 manhours spent cleaning along the highway.
 - E. Insurance – Biff Chesworth updated the Board of Directors on the status of the 2019-2020 Insurance policies and premiums.
 - F. Communications Committee – Kristen Koronczok updated the board on the progress of the Directory and the Welcome Packets.
- VI. **DISCUSSION/CONSIDERATION ITEMS**
 - A. Attaching approved policy and procedures to the meeting minutes – Jonathan Cluck moved to attach documents referred to in the minutes to the minutes, Secretary Biff Chesworth seconded. There was discuss and then the Board voted 2 in favor and 7 opposed. The motion failed.
 - B. Vote to elect Interim Treasurer – Debra Grandjean nominated Gary Williams to fill the position as Board Treasurer. Vice President, Beki Hutchison seconded. The board voted, all were in favor and the motion passed.
- VII. **EXECUTIVE SESSION** – at 8:25 pm, Beki Hutchison moved that the Board move into Executive Session, Gary Williams seconded, all were in favor and the board asked guests to leave. The Board entered Executive Session at 8:29 pm. At 9:02 pm, Becki Hutchison moved that the Board adjourn Executive Session, Gary Williams seconded, all were in favor and the Board adjourned back to the regular meeting.
- VIII. **RECONVENE** – the board reconvened the regular meeting at 9:02 pm. Upon reconvening, Carolyn Knopf announced that the Board had conferred on a matter with legal counsel, no votes were taken.

IX. ADJOURNMENT

At 9:02 pm Sara Federico moved to adjourn, Jonathan Cluck seconded, and the motion passed with all in favor.

Submitted by:



Frank Chesworth, Secretary

Prepared by:



Judy Bordman, Business Operations Manager