

**Fair Oaks Ranch Homeowners' Association**  
**August 13, 2019, 7:00 p.m.**  
**Fair Oaks Ranch HOA Conference Room, 7286 Dietz Elkhorn**

- I. CALL TO ORDER** – Carolyn Knopf, President, called the meeting to order at 7:00 p.m. Directors attending were, Secretary Frank Chesworth, Treasurer Gary Williams, Sara Federico, Vice President Beki Hutchison and Buddy Preuss. Not in attendance were directors Jonathan Cluck, Kristin Koronczok and Jonathan Lisenby. Guests attending Wes Pieper (with proxy from Bob Sousa), Ken Nichols, Jim Havard, Seth Mitchell, Christine Graham, Tom Jaster, Mary Jaster, Teal Harris, Jim Roff and Irene White.

President Knopf announced that due to the length of meetings and extensive guest comments, the Board was going to be stricter on following parliamentary procedure and limiting guest comments to 3 minutes. She has asked Business Operations Manager, Judy Bordman to assist in maintaining order and parliamentary procedure during the meetings. Comments will be allowed at the beginning of the meeting and after Committee Reports. Comments from guests are discouraged during the Discussion and Consideration portion of the meetings as that time is reserved for Board discussion and deliberation.

- II. GUEST COMMENTS** –The guest comments began at 7:06 pm and completed at 7:25

- III. EXECUTIVE SESSION** – At 7:25 pm Beki Hutchison moved that the Board adjourn to executive session to discuss personnel matters. Secretary Chesworth seconded and the Board adjourned.

At 7:42 the Board reconvened general session and President Knopf announced that personnel matters were discussed but not vote was taken.

**IV. 2020 BUDGET WORKSHOP**

- A. President Knopf announced that Buddy Preuss has assumed the responsibility of chairman for the Communications Committee to replace Board Member Kristin Koronczok.

Treasurer Williams led the BOD through the Budget Analysis for 2020. Business Cases for the Office and Parks and Trails were introduced and will be discussed further at Budget Workshop #2.

**V. ADJOURNMENT**

At 8:53pm, Vice President Hutchison motioned that the meeting be adjourned. Treasurer Williams seconded and there being no further business, the meeting was adjourned.

Submitted by:

  
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Frank Chesworth, Secretary

Prepared by:

  
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Judy Bordman, Business Operations Manager