

Fair Oaks Ranch Homeowners' Association
October 16, 2019, 7:00 p.m.
Fair Oaks Ranch Elementary School, 29085 Ralph Fair Road

- I. **CALL TO ORDER** – Carolyn Knopf, President, called the meeting to order at 7:00 p.m. Directors attending were Vice President Beki Hutchison, Secretary Frank Chesworth, Treasurer Gary Williams, Jonathan Cluck, Sara Federico, Kristen Koronzok and Buddy Preuss. Jonathan Lisenby was not in attendance.
- II. **WELCOME** – President Knopf welcomed the members and discussed improving community communications and working towards healing and more neighborly behavior.
- III. **BOARD INTRODUCTIONS** - the 2019 Board of Directors and FORHA legal counsel were introduced along with FORHA Business Operations Manager, Judy Bordman and Property Administrator, Roseann Ashe.
- IV. **PROOF OF NOTICE** – President Knopf announced that proof of notice was provided by the FORHA Business Operations Manager who confirmed that the Notice was sent to the Membership on October 4, 2019.
- V. **PROOF OF QUORUM** – Secretary, Frank Chesworth confirmed that quorum had been met. There were enough electronic votes cast to meet the required quorum of 367.
- VI. **VOTE ON AMENDMENTS TO BYLAWS** – at approximately 7:07 pm, a motion was made by Secretary Chesworth to recess the meeting to vote. Jonathan Cluck seconded the motion adding that 30 minutes be allowed for the voting to take place. President Knopf called for a vote, all were in favor and the motion passed allowing for the meeting to recess while members present were given the opportunity to vote.
- VII. **TABULATE VOTES** – at approximately 7:37pm, Secretary Chesworth moved that the ballot be closed so that the tabulation of the ballots could begin. Vice President Hutchison seconded the motion. President Knopf called for a vote, all were in favor, the motion passed and the ballot was closed.
- VIII. **ADJOURNMENT** – at 7:42 pm, a motion to adjourn was made by Vice President Hutchison. Kristen Koronzok seconded the motion. President Knopf called for a vote, all were in favor and the meeting was adjourned.

Submitted by:


Frank Chesworth, Secretary

Prepared by:


Judy Bordman, Business Operations Manager