

January 7, 2020, 7:00 p.m.
Fair Oaks Ranch HOA Conference Room, 7286 Dietz Elkhorn

- I. **CALL TO ORDER** – Carolyn Knopf, President, called the meeting to order at 7:00 p.m. Directors attending were Vice President Beki Hutchison, Secretary Frank Chesworth, Sara Federico, Buddy Preuss, and Kristen Koronczok. Guests attending were Wes Pieper (personal representative of Bob Sousa), Christine Graham, Nick & Jan Dicianni, Garry Manitzas, Greg Buschman, Tom Jaster, Chuck Rohrig, Thomas & Andrea Hardeman, Craig Welzenbach, Al McDavid, Al Schmidt, Robert Adair, Rene Gallegos, Gary Williams, Ken Nichols, Scott Russell, and Vaughan Waters. Lisa Jorgenson attended by phone.
- II. **GUEST COMMENTS** –The guest comments began at 7:01 pm. Guest comments ended at 7:15 pm. During the comments, FOR City Mayor Garry Manitzas made a request to the FORHA Board of Directors to join with the City and the Country Club in an effort to take care of the increasing feral hog population in the area.
- III. **ELECTION OF OFFICERS FOR THE 2020 FORHA BOARD OF DIRECTORS** – due to requirements in the Bylaws that the election of officers for the new board is to take place following the election of the new members, it was decided that the officers will remain in place until such time as the Annual Meeting can be held and new directors elected. During the interim, Biff Chesworth moved that Buddy Preuss be appointed to serve as Treasurer and Sara Federico seconded the motion. The Board voted all in favor and Buddy Preuss was appointed as the Interim Treasurer.
- IV. **APPROVAL OF MINUTES** - Buddy Preuss moved to approve the December 3 meeting minutes as presented. Kristin Koronczok seconded the motion, the Board voted all in favor and the motion passed.
- V. **REPORTS**
 - A. Parks & Trails – Sara Federico gave an update stating that repairs have been made to Trail 3 to make it safer and prevent erosion. The Bird Blind project is now complete, and the committee is meeting to decide when the next project will begin.
 - B. Communications – Buddy Preuss gave a report on the communications committee and stated the committee has approved a design for the Welcome Packet and it will be presented to the BOD at the February meeting. He asked that it be placed on the Agenda for approval. He also announced the implementation of the FORHA Flash to share important and critical information quickly to members. The committee is now meeting every Thursday at 4:00 following the monthly BOD meeting. Next the committee will be working on ideas for enhancements to the website and the 2020 Directory. Judy Bordman, Bus Operations Manager for FORHA gave an update on the status of the TOPS conversion and the annual assessments.
 - C. Visit with Santa & Peace Tree Lighting – VP Hutchison gave a report on the events held in December
 - D. Treasurer’s Report – due to the absence of a Treasurer, the report was tabled until the February meeting at which time a recap of the 2019 year will be given.
- VI. **DISCUSSION/CONSIDERATION ITEM**
 - A. Discussion of Director committee appointments - President Knopf asked the current board members about retaining current Committee Appointments accepting some vacant ones. Committees are as follows:
 1. Communication – Buddy Preuss (agreed to retain position)
 2. Parks & Trails – Sara Federico (agreed to retain position)
 3. Restrictions – Biff Chesworth (agreed to retain position)
 4. Shred Day – Biff Chesworth agreed to accept chairmanship of this committee
 5. Adopt A Highway – Kristin Koronczok agreed to accept chairmanship of this committee
 6. Restrictions Advisory Committee – Biff Chesworth, Carolyn Knopf and Beki Hutchison (agreed to retain positions)
 7. Visit with Santa and Peace Tree Lighting – Beki Hutchison (agreed to retain position)
 8. Insurance – Biff Chesworth (agreed to retain position).

- B. Discussion and consideration of 2020 Calendar – calendar was discussed with some items being agreed upon and others being taken under consideration – no formal action was taken.
- C. Discussion and consideration of moving the date of the monthly Board Meeting – Buddy Preuss moved that the monthly FORHA Board of Directors meeting be moved to the second Tuesday of each month. Beki Hutchison seconded the motion, the Board voted all in favor and the motion passed.
- D. Discussion and consideration of approving Board Meeting minutes prior to the next meeting – Buddy Preuss moved that the Board begin approving the Board Meeting minutes by email prior to the next meeting. Beki Hutchison seconded. After discussion, Buddy Preuss withdrew his motion to allow this matter to be discussed at a later time when there was a full Board of Directors.
- E. Discussion and consideration of carrying forward the 2019 Directory Budget – Buddy Preuss moved that the 2019 Budget for the Directories and Maps of \$12,000 be moved forward to 2020 since it was not used and will be needed for the 2020 Directories. Beki Hutchison seconded the motion, the Board voted all in favor and the motion passed.
- F. Discussion and consideration of waiving the February 2020 late fees – Biff Chesworth moved that FORHA waive late fees for 1 month following the issuance of the 2020 Statements for the Annual Assessments due to late mailing following the cleanup of the TOPS conversion. Beki Hutchison seconded the motion, the Board voted all in favor and the motion passed.

VII. ANNOUNCEMENTS

- A. FORHA February Board Meeting – will be Tuesday, February 11, 2020
- B. Adopt-a-Highway – TBD following a meeting with the FOR Rotary Club.

VIII. EXECUTIVE SESSION - at 8:06 pm, Buddy Preuss moved that the Board of Directors move into executive session in accordance with the agenda. Biff Chesworth seconded the motion and the Board moved into executive session. At 8:50 Biff Chesworth moved that the Board of Directors leave executive session, Sara Federico seconded and the Board voted unanimously to leave executive session.

IX. RECONVENE OPEN SESSION – at 8:45 pm the Board of Directors returned to open session and stated that they had been in executive session to discuss the current lawsuit with legal counsel. No decisions were made.

X. ADJOURNMENT: At 8:52 pm, Beki Hutchison moved, and Kristin Koronczok. seconded, there being no further business, the meeting was adjourned.

Submitted by:


Frank Chesworth, Secretary

Prepared by:


Judy Bordman, Business Operations Manager