

May 12, 2020, 7:00 p.m.
Virtual Meeting via Zoom

- I. CALL TO ORDER** – Carolyn Knopf, President, called the meeting to order at 7:04 p.m. Directors attending were Vice President Beki Hutchison, Secretary Frank Chesworth, Sara Federico, Kristen Koronczok and Treasurer Buddy Preuss. Guests attending were Wes Pieper (personal representative of Bob Sousa), Christine Graham, Ken Nichols, Nick & Jan DiCianni, Garry & DeeDee Manitzas, Chesley Muenchow, Clark Champie, Al McDavid, Tom Jaster, Kaiden Nguyen, and Jeff Tyler

President Knopf opened the meeting inviting guest Ken Nichols to share some historical information concerning the Peace Tree.

- II. GUEST COMMENTS** –Guest comment began around 7:05 pm. Garry Manitzas discussed the platting of Phase 1, 2 & 3 of the Arbors, Dee Dee Manitzas thanked the board for continuing with the work at the park and lighting the Peace Tree during this period of quarantine, Tom Jaster had comments about the park rules and leash laws and Ken Nichols commented about early release of Board Documents. Guest Comments ended at 7:19.

- III. APPROVAL OF MINUTES** - Biff moved to approve the April 14, 2020 meeting minutes as presented. Buddy Preuss seconded the motion, the Board voted all in favor and the motion passed.

IV. REPORTS

- A. President's Report – President Knopf announced that the FORHA Office was planning on opening May 18 in conjunction with the opening of the City of Fair Oaks Ranch Offices. The office would be implementing protocols to encourage social distancing, asking all who enter to wear a mask and use hand sanitizer which would be available at the office. She also announced that Shred Day was to be rescheduled and a reverse graduation parade was going to be held on May 23. She announced that the playground equipment at the parks remains closed and updated the membership on the status of the current lawsuit and the ballot recount.
- B. Treasurer's Report – Treasurer Buddy Preuss reported that there was nothing glaring in the report. The collection percentage of annual assessments is not currently as high as this time last year, but he believes this is due in part to the late release of the statements and the current state of the country with the Pandemic and quarantine. He believes that we should see this percentage grow in the next few months.
- C. Parks & Trails – Sara Federico announced that she has seen a lot of activity in the parks and on the trails. Communication with residents with reminders and clarifications of rules concerning the parks and equipment has been necessary. She has ordered new signage concerning leash laws, rules, respecting the wildlife, etc. and hopes that will help. She has also been in communication with Greater Landscape and had them replace the plants that did not survive the winter.
- D. Communications – Buddy Preuss announced that the committee met after the last board meeting and Sara Federico attended to have the committee help her with a review of the Park Rules. Welcome Packets have been put together and only need the directory and new map to be complete. He also announced that he may be adding 1 or 2 more members to his committee.
- E. Shred Day – Biff Chesworth announced that he would be seeking new dates from the shredding company to reschedule the event. It was not postponed because of the Senior Graduation parade; it was for social distancing and safety issues. He is requesting that the event be rescheduled for Saturday, October 10 and that a rain date be set for Saturday, October 24.
- F. Peace Tree – Beki Hutchison thanked Ken Nichols and Al McDavid for their assistance in keeping the tree lit. She has had an electrician come and look at the tree and they have made some recommendations as to what can be done to improve the situation and prevent the moisture issue and the GFCI constantly needing to be reset. She will be seeing quotes or new lights for the tree.
- G. Feral Hog Update – Biff Chesworth announced that 26 hogs were trapped in the first 2 months and that the contract with the trapper was through June. He said that they have made significant progress in helping reduce the population of feral hogs.

- H. Agreement with FOR Police Dept – Biff Chesworth announced that he had a written agreement prepared to take to the city manager for review and discussion. Once both parties have had an opportunity to review the document and all the edits have been made, he will bring it to the board for a vote.

V. DISCUSSION/CONSIDERATION ITEM

- A. Discussion and consideration of the FORHA Parks & Trails rules – The revised Parks & Rules were presented to the BOD for approval. Biff Chesworth asked that they be approved after being amended to include contact information for rule violations. Sara Federico seconded the motion, the Board voted all in favor and the motion passed.
- B. Discussion and consideration of plans for Phase 2 of the Parks & Trails Project – discussion combined with item C below.
- C. Discussion and consideration for the release of budgeted funds for the architect and engineer to begin the bidding process for Phase 2 of the Parks & Trails Project – Sara Federico and Jonathan Lisenby made a presentation to the Board with a request to release \$14,600 for the drawings and bidding process for the proposed changes at the parks. Following a lengthy discussion, Biff Chesworth moved to release the requested \$14,600 of the budgeted funds for Phase 2 of the Parks & Trails Project to allow the required drawings to be made and the bidding process to begin for the project. Sara Federico seconded the motion. The board voted with Buddy Preuss, Carolyn Knopf, Sara Federico, Kristin Koronzok and Biff Chesworth voting for the release of the funds and Beki Hutchison voting against it. The motion passed. 5 to 1.
- D. Discussion and consideration of FORHA's Election Policy & Procedures – a new policy was presented to the BOD to be filed with the Real Property Records. Biff Chesworth moved to approve the policy as presented and Kristin Koronzok seconded. The board voted all in favor and the motion passed. A copy of the policy is attached to these minutes.
- E. Discussion and consideration to approve layout of FORHA Directory and release of budgeted funds to begin printing – the directory layout was presented to the BOD – Buddy Preuss moved to accept the layout and release the budgeted \$12,000 to allow for the printing of the directory and the maps. Sara Federico seconded the motion. The board voted all in favor and the motion passed.

VI. EXECUTIVE SESSION – there was no executive session during this meeting.

VIII. ANNOUNCEMENTS-

- A. May 18, 2020 – Bexar County Quarantine to be lifted and FORHA offices will resume business hours as normal. While social distancing is in effect, face masks will be required by those who enter the office.
- B. Memorial Day, May 25, 2020 – FORHA Office will be closed
- C. FORHA June Board Meeting – June 9, 2020

IX. ADJOURNMENT: 9:28pm pm, Buddy Preuss moved, and Biff Chesworth seconded, there being no further business, the meeting was adjourned.

Submitted by:



Frank Chesworth, Secretary

Prepared by:



Judy Bordman, Business Operations Manager