

**June 9, 2020, 7:00 p.m.**  
**Virtual Meeting via Zoom**

- I. CALL TO ORDER** – Carolyn Knopf, President, called the meeting to order at 7:00 p.m. Directors attending were Vice President Beki Hutchison, Secretary Frank Chesworth, Sara Federico, and Kristen Koronczok. Not present was Treasurer Buddy Preuss. Guests attending were Wes Pieper (personal representative of Bob Sousa), Christine Graham, Ken Nichols, Nick & Jan DiCianni, Al McDavid, and Tom Jaster.
- II. GUEST COMMENTS** – Guest comment began around 7:01 pm. Guest Comments ended at 7:07.
- III. APPROVAL OF MINUTES** – Beki Hutchison moved to approve the May 12, 2020 meeting minutes as presented. Sara Federico seconded the motion, the Board voted all in favor and the motion passed.
- IV. REPORTS**
- A. President’s Report – President Knopf announced that discussion would be held concerning the use of the FORHA playground equipment. She also announced that the recount of the October 16, 2019 Special Meeting had been completed and the report should be available soon. She also announced that an Executive Session of the Board of Directors had been held on June 1, 2020 at 5:00 pm. No decisions were made at that meeting.
  - B. Treasurer’s Report – In the absence of the Treasurer, Buddy Preuss, FORHA Business Operations Manager, Judy Bordman gave the Treasurer’s Report. The end of the month financial report was presented to the board and it was noted that during this COVID-19 pandemic, the resale and transfers in Fair Oaks Ranch, still seem to be increasing. Dues are still being collected and continue to get closer to the collection percentage of last year.
  - C. Parks & Trails – Sara Federico announced that she does not have a lot to report on that will not be discussed later during presentation of the discussion and consideration items.
  - D. Communications – Committee Chairman, Buddy Preuss was not at the meeting, in his absence, FORHA Business Operations Manager, Judy Bordman announced that the directories had gone to print and that it was hopeful that they would begin to arrive in early July.
- V. DISCUSSION/CONSIDERATION ITEM**
- A. Discussion and consideration of the upgrade of the Peace Tree - Vice President Beki Hutchison announced that the bids had been received for the upgrading of the lights. The bid being considered was for up-lighting and downlighting of the tree with halogen bulbs. This would include the unwrapping of the LED lights currently on the tree. It has been explained that the permanent wrapping of the lights around the tree will have the lights act as a tourniquet and will damage the tree. The bid was for \$2500.00 and can allow for gel covering for colored lights to use during the holidays. There will be a 6-year warranty on the lights and a 1-year warranty on the parts and labor. Beki Hutchison moved that the board approve the funding of \$2500.00 to Enhanced Outdoor Lighting for the upgrade to the Peace Tree. Biff Chesworth seconded the motion. All voted in favor and the motion passed.
  - B. Discussion and consideration of plans for reopening the Parks to include the park equipment – A formal notice was presented to post in the parks. The plan is to follow the Bexar County and city of Boerne guidance on the parks. Opening will be with the disclosure statement or formal notice that has been created. Biff Chesworth suggested a small edit to the arrangement on the items of the notice. No vote was taken, and it was announced that the signs with the disclosure would be put out in the parks on Friday and an email blast would be sent out to the members.
  - C. Discussion and consideration of the distribution of the Directory – after discussion it was decided that there would be no sale of the directories at this time and each household could only have one directory. Members will be asked to pick up the directories at the FORHA office and will sign for them to prevent more than one directory per household at this time.

**VI. EXECUTIVE SESSION** – there was no executive session during this meeting.

**VIII. ANNOUNCEMENTS-**

- A. June 15, 2020 – due to extension of Bexar County Quarantine. The FORHA office will reopen in conjunction with the reopening of the City of Fair Oaks Ranch offices. While social distancing is in effect, face masks will be required by those who enter the office.
- B. July 3, 2020 – FORHA Office will be closed in observance of Independence Day.
- C. FORHA July Board Meeting – July 14, 2020

**IX. ADJOURNMENT:** 7:39 pm, Biff Chesworth moved, and Beki Hutchison seconded, there being no further business, the meeting was adjourned.

Submitted by:

  
Frank Chesworth, Secretary

Prepared by:

  
Judy Bordman, Business Operations Manager