

**July 14, 2020, 7:00 p.m.**  
**Virtual Meeting via Zoom**

- I. **CALL TO ORDER** – Carolyn Knopf, President, called the meeting to order at 7:00 p.m. Directors attending were Vice President Beki Hutchison, Secretary Frank Chesworth, Treasurer Buddy Preuss, Sara Federico, and Kristen Koronczok. Guests attending were Wes Pieper (personal representative of Bob Sousa), Christine Graham, Ken Nichols, Nick & Jan DiCianni, Al McDavid, Don Stevenson, Roy Elizondo, Shirley Wold, Candi Robinson and Mark Reyes.
- II. **GUEST COMMENTS** –Guest comment began around 7:01 pm. Guest Comments ended at 7:04.
- III. **APPROVAL OF MINUTES** – Biff Chesworth moved to approve the June 9, 2020 meeting minutes as presented. Sara Federico seconded the motion, the Board voted all in favor and the motion passed.
- IV. **REPORTS**
  - A. **President’s Report** – President Knopf announced that there was an emergency executive session of the FORHA Board of Directors on July 3, 2020. This meeting was to discuss a pending legal matter and the parties entered into an agreement to reschedule July 6, 2020 hearing. A vote via email of the Board of Directors was also taken to approve the August 4, 2020, 7:00 pm date for the 2019 Annual Meeting of Members to be held via Zoom. The vote was unanimous by the BOD to approve. President Knopf also gave an update of the current pending litigation.
  - B. **Treasurer’s Report** –Buddy Preuss, announced that resale and transfer fees continue to rise, and collections are on track. He asked that the \$2500.00 for the change in lighting of the Peace Tree be added to the August agenda for proper consideration of a transfer of expenses from the Budget to cover this expense. Budget Workshop dates of August 25 and September 1 were announced with a deadline for submission of budget items and Business Cases for August 20.
  - C. **Parks & Trails** – Sara Federico announced that current programs are on track and the Architect made adjustments to the Vestal Phase 2 plans and they will be submitted to 3 vendors and are due back by August 5, in time for the August 11 meeting. Vestal – pvc and temporary fencing is being removed. The playground is open with use at your own risk signage which has been laminated and zip ties to the equipment. Sara also announced that none of the parks or their amenities are currently being reserved due to current conditions of COVID and social distancing. Due to the declaration updated by the City of FOR, reservations of parties more than 10 require permission from the City Mayor.
  - D. **Communications** – Buddy Preuss announced directories are beginning to arrive and a plan for distribution will be developed, an article from FORHA was submitted to the FOR Living Magazine, and discussions are being held with the administrator of the FORHA website for some updates.
  - E. **Peace Tree** – Beki Hutchison announced the electrical upgrade to the Peace Tree lighting has been completed. Many believe the lights are not bright enough, so the contractor is coming back to increase the voltage.
  - F. **Adopt A Highway** – Sara Federico stated that the AAH coordinator for the state has noticed all that the are holding off for the rest of the year in scheduling highway clean-ups.
- V. **DISCUSSION/CONSIDERATION ITEM**
  - A. **Discussion and consideration of the upgrade of the ownership of the parking lot entrance to the Cibolo Trails Nature Park** – Carolyn and Judy discussed the request of Cibolo Trails HOA to help come to an agreement concerning the entrance and parking lot, which it has been discovered through a current survey is actually on property owned by Cibolo Trails HOA.

Shirley Wold is going to take the matter to the Cibolo Trails HOA and discuss what they would like to do with the property and how they would like FORHA to help. They will come back to FORHA once they have a consensus from their HOA.

- B. Discussion and consideration of the 2021 budget agenda and timeline – Buddy Preuss moved that Tuesday, August 25, 2020 and Tuesday September 1, 2020 be scheduled for Budget Workshops 1 and 2 and that August 20, 2020 be set as the deadline for the submission of Business Cases. Sara Federico seconded the motion. The board voted in favor unanimously and the motion carried.
- C. Discussion and consideration of the distribution of the Directory while the office remains closed to the public – ideas were discussed as to possible ways to make directory available. Buddy, Carolyn and Judy are to get together and finalize the plans.
- D. Discussion and consideration of letter from Trailside HOA to request restrictions assistance from FORHA – Judy presented the letter and summary of her meeting with the Trailside HOA. They are no longer being managed by a third-party management company and would like to have assistance from FORHA in managing restrictions as is offered to all other units without third-party management companies. Buddy Preuss moved to offer restrictions assistance to Trailside HOA and Kristen Koronczok seconded the motion. The board voted with all members except Beki Hutchison voting to extend the assistance and Hutchison voting against it. The motion passed 5 to 1.

**VI. EXECUTIVE SESSION** – at 8:14 pm Buddy Preuss moved that the Board move into executive session in accordance with the agenda. Biff Chesworth seconded, and the board left the zoom meeting to enter the executive session meeting. At 9:19 pm Buddy Preuss moved that the Board of Directors leave executive session, Beki Hutchison seconded, and the Board voted unanimously to leave executive session.

**VII. RECONVENE OPEN SESSION** – at 9:22 pm the Board of Directors returned to open session and stated that they had been in executive session to discuss the current lawsuit with legal counsel and a restrictions issue. No decisions were made, or votes taken.

**VIII. ANNOUNCEMENTS**

- A. August 4, 2020 – FORHA 2019 Annual Meeting via Zoom at 7:00 pm
- B. August 11, 2020 – FORHA August Board Meeting via Zoom at 7:00 pm

**IX. ADJOURNMENT** – at 9:24 pm Beki Hutchison moved, and Sara Federico seconded, there being no further business the meeting was adjourned.

Submitted by:



Frank Chesworth, Secretary

Prepared by:



Judy Bordman, Business Operations Manager