

September 8, 2020, 7:00 p.m.
Virtual Meeting via Zoom

- I. **CALL TO ORDER** – Carolyn Knopf, President, called the meeting to order at 7:03 p.m. Directors attending were Vice President Beki Hutchison, Secretary Frank Chesworth, Treasurer Buddy Preuss, Sara Federico, and Kristen Koronczok. Guests attending were Wes Pieper (personal representative of Bob Sousa), Christine Graham, Ken Nichols, Nick & Jan DiCianni, Al McDavid, Shirley Wold, Candi Robinson, Chesley Muenchow, Stephen May, Tom Jaster, Roy Elizondo, Jorge Del Alamo, Chris Gilfillan, Amos Holt, Allison Clark and Greg Buschman.
- II. **GUEST COMMENTS** –Guest comment began around 7:06 pm. Guest Comments ended at 7:25 pm.
- III. **APPROVAL OF MINUTES** – Buddy Preuss moved to approve the August 11, 2020, August 25, 2020 and September 1, 2020 meeting minutes as presented. Beki Hutchison seconded the motion, the Board voted all in favor and the motion passed.
- IV. **REPORTS**
 - A. President’s Report – President Knopf announced that there will be a modification to the order of the Agenda. The Board will be going into Executive Session prior to the vote on Cibolo Trails and the Budget.
 - B. Treasurer’s Report –Buddy Preuss announced that there is approximately 50K from 2020 that will not be spent. Discussion was also held concerning the increase in the number of households from 2013 to 2019 indicating an approximate 30% increase.
 - C. Parks & Trails – Sara Federico touch on Boots Gaubatz Park and the flood plain. She indicated that while the park does flood in heavy rains, the water quickly recedes, and it does drain quickly. Before any construction is done, an engineer would do a water study. She also announced that the Phase 2 Kick-off Construction Meeting will be held September 9 at 9:00 am and on another positive note, she has received a donation from the Wagner Team to adopt a tree grove along the Cibolo Nature Trail.
 - D. Communications – Buddy Preuss met with Judy Bordman and Greg Buschmann to discuss the Meet the Candidates event to be hosted prior to the FORHA elections. He also announced that there will be an article in the November edition of the FOR magazine concerning adopting trees and donating time and funds.
 - E. Adopt-a-Highway – Kristen Koronczok and Sara Federico announced that this program will resume in the first quarter of 2021 due to COVID and the current construction.
 - F. Feral Hog Trapping – Biff Chesworth announced that the trapping program came to an end in June and that about 35 hogs were trapped.
- V. **DISCUSSION/CONSIDERATION ITEM**
 - A. Discussion and consideration of distribution of Board Meeting Materials prior to the meetings – an announcement was made that the documents are being made available on the TOPS One Owners’ Portal. The goal will be to have the drafts uploaded into the portal by noon on each meeting day. This will begin with the October Meeting. The packet less items reserved for executive session will be made available. As time permits, the Business Office Manager will also go back upload the older documents for 2020.
 - B. Discussion and consideration of posting additional FORHA reports to the FORHA website – this was discussed above in item A.

- C. Discussion and consideration of the issues with the Cibolo Nature Trails Park Parking Lot and the Cibolo Trails HOA – Cibolo Trails HOA has sent an offer to FORHA by way of a Memorandum of Understanding (MOU) for FORHA to review and vote to approve or disapprove. The BOD will discuss this in executive session and report out when they return. The city has a sanitary easement, and the city manager has confirmed that this will not be an issue with any conveyance of this property. The Cibolo Trails HOA Bylaws require a 2/3 vote to allow them to convey the property to FORHA, which would require 95 votes.
- D. Discussion and consideration of the adoption of a mileage reimbursement policy for FORHA employees. The policy was adopted with a change to reflect that reimbursement will be at the current IRS rate.
- E. Discussion and consideration of MOU with the FOR Police Department and FORHA – Biff Chesworth moved to approve the MOU as written, Beki Hutchison seconded, and the motion passed with all in favor. The MOU will be sent to the City Manager for signing and approval by the City Council.

VI. **EXECUTIVE SESSION** – at 8:00 pm Biff Chesworth moved that the Board move into executive session in accordance with the agenda. Sara Federico seconded, and the board left the zoom meeting to enter the executive session meeting. At 8:58 pm Kristen Koronczok moved that the Board of Directors leave executive session, Beki Hutchison seconded, and the Board voted unanimously to leave executive session.

VII. **RECONVENE OPEN SESSION** – at 9:00 pm the Board of Directors returned to open session and stated that they had been in executive session to discuss an employee matter, a decision had been made and passed unanimously. The Board also discussed the MOU with Cibolo Trails HOA, no decision had been made and they will enter discussion concerning a contract and the MOU.

VIII. **DISCUSSION/CONSIDERATION ITEM (resumed)**

F. Discussion and consideration for approval of the 2021 FORHA Budget – Buddy Preuss moved to accept the Budget version with no increase in the 2021 Assessments, Biff Chesworth seconded the motion. With no further questions from the BOD, the board voted all in favor and the 2021 Budget with NO dues increase passed unanimously.

IX. **ANNOUNCEMENTS**

- A. September 9, 2020 – FORHA Meet the Candidates via Zoom at 7:00 pm
- B. September 17, 2020 – FORHA 2019 Annual Meeting of Members via Zoom at 7:00 pm.
- C. October 12, 2020 – Columbus Day – FORHA Office will be closed
- D. October 13, 2020 – FORHA October BOD Meeting via Zoom at 7:00 pm


X. **ADJOURNMENT** – at 9:06 pm Buddy Preuss moved, and Kristen Koronczok seconded, there being no further business the meeting was adjourned.

Submitted by:



Frank Chesworth, Secretary

Prepared by:



Judy Bordman, Business Operations Manager