

January 12, 2021, 7:00 p.m.
Virtual Meeting via Zoom

- I. **CALL TO ORDER** – Carolyn Knopf, President, called the meeting to order at 7:02 p.m. Directors attending were Beki Hutchison, Chesley Muenchow, Sara Federico, Rene Gallegos, Teal Harris, Colby Sample, Kristen Koronczok and Allison Clark. Guests attending were Wes Pieper (personal representative of Bob Sousa), Christine Graham, Ken Nichols, Jan DiCianni, Buddy Preuss, Shirley Wold, Candi Robinson, Tom Jaster, Rich Nichols, Robert Cronin, Garry Manitzas and Ron King.

- II. **GUEST COMMENTS** –Guest comments began around 7:02 pm. Guest Comments ended at 7:10 pm.

- III. **APPROVAL OF MINUTES** – Beki Hutchison moved to approve the December 8, 2020 meeting minutes as presented. Chesley Muenchow seconded the motion, the Board voted all in favor and the motion passed.

- IV. **ELECTION OF OFFICERS** – Sara Federico nominated a slate of officers, Carolyn Knopf for President, Rene Gallegos for Vice President, Teal Harris for Secretary and Chesley Muenchow for Treasurer. Chesley Muenchow nominated Beki Hutchison for President. The members voted on the slate of Rene Gallegos for Vice President, Teal Harris for Secretary and Chesley Muenchow for Treasurer and the votes were unanimous in favor of the slate. The vote for President between Carolyn Knopf and Beki Hutchison was as follows:

A.Clark:	Beki	T.Harris:	Carolyn	K.Korniczok:	Carolyn
S.Federico	Carolyn	B.Hutchison:	Beki	C.Muenchow:	Beki
R.Gallegos	Carolyn	C.Knopf:	Carolyn	C.Sample:	Carolyn

Carolyn Knopf was elected President by a count of 6 to 3.

Following this election, the 2021 Officers of FORHA are as follows:

President:	Carolyn Knopf
Vice President:	Rene Gallegos
Secretary:	Teal Harris
Treasurer:	Chesley Muenchow

V. REPORTS

- A. President’s Report – President Knopf had nothing additional to report.
- B. Treasurer’s Report –Treasurer Chesley Muenchow stated that she needed to correct the statement made in December concerning Attorney Fees. The numbers given at the December meeting did include the November legal fees, there were none left and they had been recorded. She stated variable income is up \$60,000 more than budget and the Parks and Trails Project is looking to come in about \$10K under budget. FORHA as a whole will be finishing the year under budget.
- C. Parks & Trails – Sara Federico stated that a bench and doggie waste station in honor of Dottie O’Toole and her dogs had been donated and placed at Cibolo Trails Nature Park. Phase II of Vestal is nearing completion, they are just waiting on a sign from the fabricators. No extra fees are anticipated and should be well under budget. She will be marking the Golf Cart Parking

soon. Oak Wilt has been discovered in the primitive area behind Deer Meadow Estates and is moving North. Sara met with an Arborist and City Environmental Engineer and they are going to get with Texas A&M for a review and to assist with a plan for corrective and preventative action.

- D. Communications – Buddy Preuss addressed the BOD as to the role of the Communications Committee. Jan DiCianni asked that the Chair look at a Volunteer Symposium to recruit new volunteers and reward existing ones. She also stated the FORHA Flash will continue. Discussion was held concerning splitting the committee into Community Events and Communications.

VI. DISCUSSION/CONSIDERATION ITEM

- A. Discussion and consideration of the Cibolo Trails Business Case was moved to discuss first – Beki Hutchison presented the Business case and recommended that it be approved so that we could begin to act and finalize this matter. She indicated 3,000 may be needed for legal review but for the entire project \$20,000 would be needed. Hutchison moved to allocated \$20K for the purpose of this business case. Discussion was heard as to where the 20K would come from to fund the project. Beki Hutchison rescinded her motion and then moved that \$20K be reallocated from the 2021 Budgeted amount for the Parks and Trails Employee to fund the Cibolo Trails Business Case. Allison Clark seconded the motion. A roll call vote was taken, and the board voted unanimously to approve the reallocation of the funds.

- B. Discussion of Director committee appointments – the following Committee appointments were made:

Parks & Trails – Sara Federico
Communications – Kristen Koronczok
Adopt-a-Highway – Allison Clark
Shred Day – Colby Sample
Peace Tree – Rene Gallegos
City Relations Liaison – Rene Gallegos

Restrictions – Beki Hutchison
Insurance – Beki Hutchison
Meet the Candidates – Kristen Koronczok
Visit with Santa – Rene Gallegos
Nominating – Kristen Koronczok

- C. Discussion and consideration of 2020 Calendar and project/program leads – it was decided this would be coordinated via email.
- D. Discussion and consideration of standing up a committee to oversee legal and governance issues – C. Muenchow asked that the policies and procedures be added to this committee. Hutchison stated they need updating. Chelsey was asked to create a charter stating the purpose of the committee and a business case to fund it as well as how the committee would be filled. Hutchison moved that we pursue standing up a committee to oversee policy, procedures, legal and governance matters. Muenchow seconded. The board voted all in favor and the motion passes.

VII. EXECUTIVE SESSION – was not needed and not held.

VIII. ANNOUNCEMENTS

- A. Directories are available at the FORHA Office. They will be available on a table outside of the office during normal business hours, so please come by and pick one up if you do not have one.
- B. January 18, 2021 – Martin Luther King Day -FORHA Office Closed
- C. February 9, 2021 – FORHA Board Meeting via Zoom at 7:00 pm

IX. **ADJOURNMENT** – at 8:57 pm Sara Federico moved, and Beki Hutchison seconded, there being no further business the meeting was adjourned.

Submitted by:



Teal Harris, Secretary

Prepared by:



Judy Bordman, Business Operations Manager