

March 09, 2021, 7:00 p.m.
Virtual Meeting via Zoom

- I. **CALL TO ORDER** – Carolyn Knopf, President, called the meeting to order at 7:00 p.m. Directors attending were Beki Hutchison, Chesley Muenchow, Sara Federico, Teal Harris, Kristen Koroncok, and Allison Clark. Not attending were Rene Gallegos and Colby Sample. Guests attending were Wes Pieper (personal representative of Bob Sousa), Christine Graham, Ken Nichols, Jan & Nick DiCianni, Candi Robinson, Shelley Nabors, Al McDavid, Richard Gomez, Tom Jaster, and Kayla Gaither.

- II. **GUEST COMMENTS** –Guest comments began around 7:01 pm. Guest Comments ended at 7:03 pm.

- III. **APPROVAL OF MINUTES** – Upon presentation of the February 9, 2021 meeting minutes, Beki Hutchison moved to approve them after amending it to remove the word completed and add started to the progress of the engineer’s field work on the Cibolo Trails Conveyance. Chesley Muenchow seconded. The board voted all in favor and the motion passed to approve the minutes as amended.

- IV. **REPORTS**
 - A. **President’s Report** – President Knopf reminded announced that the FORHA office would be re-opening to the public March 10, 2021. Face masks and social distancing will still be required. She gave an update on the pending litigation and announced that the Plaintiff’s were requesting additional depositions, so the lawsuit is still in the discovery stage.
 - B. **Treasurer’s Report** –Treasurer Chesley Muenchow stated that there were no real changes in the financials. The collections were 87.97% and up from the last two years. There is an increase in transfers and resale fees. \$15,591 was expenses this month for Parks & Trails and the Office.
 - C. **Parks & Trails** – Sara Federico announced the sign at Vestal has been installed but she has not had a chance to go see it. She has a lot of youth volunteers getting service hours by working with her. During the most recent freeze it the FOR Chief of Police said that more than 200 Axis deer did not survive. The meeting to kick off the Boots Parks Project kicked off 2/8/21. Finally, she reminded everyone that gatherings of 20 or more in the parks require a reservation. That can be done through the FORHA Office.
 - D. **Communications** – Kristen Koroncok announced that the committee was working on a monthly newsletter. It would be sent monthly via email and hopefully twice a year in print. They are working on getting meeting highlights out by the Friday after each meeting.
 - E. **Insurance** – Beki Hutchison announced that there will be a 4% increase on general insurance due to inflation and an increased number of properties. D&O quotes are still being requested, of the 7 companies contacted, only 3 agreed to give quotes. Additional applications are being submitted. She hopes to have number by the next meeting.
 - F. **Cibolo Trails HOA Property Conveyance** – Beki Hutchison stated the field work had been delayed by the snow and that all looks good – the trail does not encroach on Cibolo Trails HOA property. Engineers are starting the amended plat and should have it in a couple of weeks – the draft has been submitted to the city for review in order to speed up the final process.
 - G. **Shred Day** – Shred Day is set for 4/24/21. It will again be at Van Raub Elementary and Colby Sample will be in charge.
 - H. **Adopt A Highway** – Allison Clark announced it was set for Saturday, March 27, 2021 and he had contacted the FOR PD for support. He asked the communications committee to get the work out and would work on lining up breakfast. Nothing has been done about that yet.

- I. Meet the Candidates – This will be held via Zoom Webinar. Monday, April 5, 2021 at 7:00 pm will be for the Mayoral Candidates and Wednesday, April 14, 2021 at 7:00 pm will be for the City Council Candidates. Flash emails will be sent to the community requesting questions.

V. DISCUSSION/CONSIDERATION ITEM

- A. Discussion, Consideration, Nomination and Appointment of Committee Chair and Co-Chair for the Policy & Legal Governance Committee - Teal Harris stated she felt the BOD should wait until Rene and Colby could be present to finalize this committee as she believes Colby may be interested. Teal also stated she would like to help but due to health reasons would not be available until June. Chesley Muenchow moved that this be tabled until April. Teal Harris seconded. The BOD voted all in favor and the motion passed.
- B. Discussion and consideration of approving the MOU for Deer Meadow Estates and installation of FLOCK. Chesley Muenchow moved to approve the MOU after seeking legal counsel to determine if the liability clause trumps the indemnity clause. Beki Hutchison seconded the motion. A roll call vote was taken as follows:

A.Clark -	Yes	S.Federico -	Yes
T.Harris -	Yes	B.Hutchison -	No
C.Knopf -	Yes	K.Koronczok -	Yes
C.Muenchow -	Yes		

Vote was 6 yes to 1 no. The motion passed.

- C. Discussion and consideration of future FORHA Board meetings regarding the lifting of the COVID-19 restrictions. Beki Hutchison moved to continue with the Zoom Meetings and allow a flexibility of BOD members to attend in person if so desired. Chesley Muenchow seconded, the BOD voted all in favor and the motion passed.

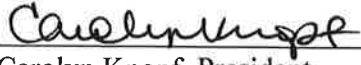
VI. EXECUTIVE SESSION – was not needed and not held.

VII. ANNOUNCEMENTS

- A. Directories are available at the FORHA Office. They will be available on a table outside of the office during normal business hours, so please come by and pick one up if you do not have one.
- B. March 11, 2021 – FORHA Office open to the public and resume normal business hours. Face masks will be required for entry and hand sanitizer is suggested.
- C. March 27, 2021 – Adopt – A- Highway Trash pickup 8:00 am
- D. April 7, 2021 – Possible Meet the Candidates – FOR Mayoral Race 7:00 pm via Zoom
- E. April 10, 2021 – Adopt -A-Highway Trash pickup Rain Date (if needed)
- F. April 13, 2021 – FORHA Board Meeting via Zoom at 7:00 pm
- G. April 14, 2021 – Meet the Candidates – FOR City Council Race 7:00 pm via Zoom
- H. April 24, 2021 – Shred Day, Van Raub Elementary, 9:00 am to Noon
- I. May 1, 2021 – Shred Day Rain Date (if needed)

VIII. **ADJOURNMENT** – at 8:13 pm Beki Hutchison moved, and Chesley Muenchow seconded, there being no further business the meeting was adjourned.

Submitted by:



Carolyn Knopf, President

Prepared by:



Judy B. Sarate, Business Operations Manager