

**July 13, 2021, 7:00 p.m.
Virtual Meeting via Zoom**

- I. CALL TO ORDER** – Carolyn Knopf, President, called the meeting to order at 7:00 p.m. Directors attending were Beki Hutchison, Chesley Muenchow, Sara Federico, Allison Clark, Colby Sample, and Kristen Koronczok. Guests attending were Wes Pieper (personal representative of Bob Sousa), Christine Graham, Jan & Nick DiCianni, Shelley Nabors, Candi Robinson, Ken Nichols, Greg Maxton, Al McDavid, and Chris Gillfillan.
- II. GUEST COMMENTS** –Guest comments began around 7:01 pm. Guest Comments ended at 7:08 pm.
- III. APPROVAL OF MINUTES** – Chesley Muenchow moved to approve the June 8, 2021, meeting minutes; Sara Federico seconded the motion. A roll call vote was taken as follows:

A.Clark -	Yes	S.Federico-	Yes
R. Gallegos -	Absent	T.Harris -	Absent
B.Hutchison -	Yes	C.Knopf -	Yes
K. Koronczok-	Abstain	C.Muenchow –	Yes
C.Sample-	Yes		

Vote was 6 yes and 1 abstain. The motion passed and the minutes were approved.

IV. REPORTS

- A. President’s Report – President Knopf stated that this is likely to be her last meeting. She also reminded everyone about kindness and what you put out in the world is exactly what you get back, so always be kind.
- B. Treasurer’s Report –Treasurer Chesley Muenchow stated that the reserve funds have been deposited in the money market account. The interest rate is .35% and should it go up, we will revisit the investment and reinvest if warranted. Other than that, there was not much change in the financials and that we were preparing for the 2022 Budget
- C. Parks & Trails – Sara Federico announced the 6/25/21 shaved ice in the park had a great turnout. She has been busy with more storm cleanup along the trails and in the parks as well as an unexpected Oak wilt Treatment for Trail 4. Next event is Christmas in July on 7/25 at 7:00 pm with a moving in the park. Trees for the December event will be sold and hopefully any excess received after paying for the materials can be used to fund a scholarship.
- D. Communications – Kristen Koronczok said that the newsletter would be out this Friday. The committee is working on delivering directories and wants to work with Cibolo Creek Community Church on their 25-year anniversary celebration.
- E. Cibolo Trails HOA Property Conveyance – Beki Hutchison announced that we had received a request for edits from the city and had resubmitted on 7/7/21 and are waiting on their response.
- F. Restrictions – Beki reminded everyone of the Rice Law Firm Seminar at the Kendall Inn in Boerne on 7/17 and briefly discussed the restriction consolidation plan.
- G. Meet the Candidates – Beki thanked Judy and Teal for their help and stated that two of the three candidates attended, with the third, Rusty Armstrong submitted a written statement.
- H. Municipal Development District – no report
- I. Adopt-A-Highway – Allison thanked his volunteers. For the June 24 event there were 24 volunteers and 35 bags of trash picked up. The next event is anticipated to be in September.

- J. Update on flooding issues with the Crossings and Country Club Place – discussion has begun to assess the issues with flooding in this area that involved two HOA, the country club and a FORHA “cart path”. Next meeting a map will be provided to help describe the issue.

V. DISCUSSION/CONSIDERATION ITEM

- A. Discussion and consideration of Board Vacancy Policy Revision – The revised policy was introduced with the most notable change being removing a secret ballot option and requiring a role call vote to align with Open Meetings and increase transparency. Chesley stated that the policy and procedures committee needs to move forward and asked to have it put on the next agenda. A motion was made by Sara Federico to approve the revised Board Vacancy Policy. Kristen Koroncok seconded the motion, and a roll call vote was taken as follows:

A.Clark -	Approve	S.Federico-	Approve
R.Gallegos -	Absent	T.Harris -	Absent
B.Hutchison -	Approve	C.Knopf -	Approve
K.Koroncok-	Approve	C.Muenchow –	Approve
C.Sample-	Approve		

Vote was 7 to approve and 0 to not approve. The motion passed and the revised policy was approved.

- B. Discussion and consideration of 2022 Budget Process & Policy - Chesley Muenchow described the budget process for the Budget Workshop Meeting. She discussed the 5-year forecast and reminded everyone to have their business cases completed. All information needs to be to Judy by 8:00 am on July 19 so that she and Judy can begin to work on the reports. She reminded everyone that although a project may be approved in the budget, funding must still be requested prior to beginning the project. Allison Clark asked if all BOD members were to take part in the workshop and Chesley told him yes. After further discussion , it was requested that Chesley update the budget procedures and formalize them.

VI. ANNOUNCEMENTS

- A. July 17, 2021 – Rice Law Firm Seminar for HOA Board Members and Restrictions Committee Members, call FORHA Office for details.
- B. July 25, 2021 – Christmas in July (in the park)
- C. July 26, 2021 – FORHA Budget Workshop #1
- D. August 10, 2021 – 7:00 pm FORHA BOD meeting via Zoom
- E. August 17, 2021 – 7:00 pm FORHA Budget Workshop #2
- F. Directories are still available at the FORHA Office
- G. New 2021 FORHA Maps are available at the FORHA Office.

- VII. ADJOURNMENT** – at 8:00 pm Sara Federico moved, and Chesley Muenchow seconded, there being no further business the meeting is to be adjourned. A roll call vote was taken to adjourn the meeting and was as follows:

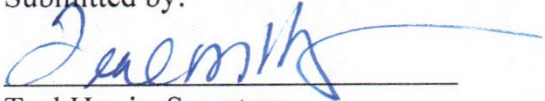
A.Clark -	Yes	S.Federico-	Yes
R.Gallegos -	Absent	T.Harris -	Absent
B.Hutchison -	Yes	C.Knopf -	Yes

K.Koroneczok- Yes
C.Sample- Yes

C.Muenchow – Yes

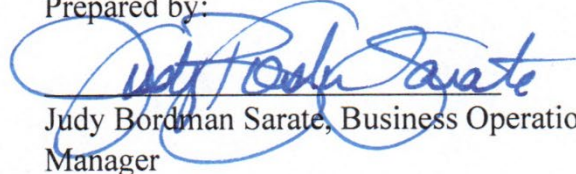
Vote was 7 yes and 0 no. The motion passed to adjourn the meeting.

Submitted by:



Teal Harris, Secretary

Prepared by:



Judy Bordman Sarate, Business Operations
Manager